

CCC Advisory Committee Meeting

February 10, 2010 • 10:30 AM

J. C. Brock, Chair

Attendees: J. C. Brock, Hon. Toby Unwin, Hon. Ingrida Bublys, Catherine Kennedy

Excused: Dr. Ann Cooper, Hon. Hans Pijls, Dr. Tom Furlong, Dennis Jones, Terry Collier

Staff present: Watson L. Haynes, Kevin Ennis

A. Minutes of January 13, 2010 approved

B. Old Business:

1. Executive Director – search continues; re-advertised applicant closing date: 2/16/2010
2. Membership and survey update – Watson Haynes
3. Website development – Kevin Ennis
4. January 2010 newsletter – Watson Haynes
5. Protocol manual – J.C. Brock
6. January 20, 2010 – THIPO (Tampa Hillsborough International Protocol Office) luncheon/meeting hosted by the CCC at St. Petersburg College – Watson Haynes
7. The Consular Corps College office space is finished and staff has relocated

C. New Business:

1. Committee agreed to name the newsletter “Consular Connection.”
2. Articles for publication in the quarterly newsletter for April 2010 need to be forwarded to the CCC no later than March 2, 2010.
3. CCC at SPC is developing a Speakers Bureau. It will contain resumes, and biographical data of experts on various subjects to be used for trainings, workshops and conferences. Members are encouraged to submit information on themselves and/or others for inclusion in the database.
4. The by-law revisions were placed on hold until the Executive Director is hired.
5. There will be no annual meeting until the Executive Director is hired and the advisory board designates a date.
6. The Tallahassee Conference and the National Convention are on hold until the Executive Director is hired.
7. The appointment of Irma Bridgeford, Executive Director of the Tampa Hillsborough International Protocol Office, to serve on an advisory committee will be taken up once the by -laws are revised and other committees are established.

Meeting adjourned at 10:55 AM

NEXT MEETING: March 10, 2010 – 10:30 AM